

Merchantville, NJ

January 2, 2013

The Annual Reorganization Meeting of Borough Council was held at 7:30 PM, January 2, 2013. Mayor Frank M. North presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Fields, Volkert, Grasso, Brennan, and Perno
Borough Clerk Brouse, CFO Moules and Solicitor Higgins were present

SWEARING IN:

Freeholder Louis Capelli administered the oath of office to John Grasso and Assemblywoman Pamela Lampitt administered the oath of office to Daniel Sperrazza. Freeholder Carmen Rodriguez administered the oath of office to Steve Volkert as Council President.

ROLL CALL:

Council Present: Fields, Volkert, Grasso, Brennan, Sperrazza and Perno
Borough Clerk Brouse, CFO Moules and Solicitor Higgins were present.

COUNCIL PRESIDENT:

On a motion of Mr. Brennan and second of Mr. Grasso, Council nominated Steve Volkert as Council President. There being no other nominations, Mr. Volkert was elected by a unanimous roll call vote.

Remarks by newly elected official-Mr. Sperrazza-look forward to working with Council, thank you to family for coming.

Remarks by Mayor-Improvements for 2012, some slow, some quick. West Maple Avenue Task force continued the work to improve the west end of town, working with Pennsauken and Camden. A developer has begun work on 606 W Maple Avenue and has received grants from the state to complete renovations. The apartment building that is in both Pennsauken and Merchantville has been purchased. The Task force has received a grant for streetscape trees along West Maple Avenue. Police and fire have been happy since calls have reduced in that area. New roof and bathroom renovations were completed at the Senior Center. The Senior lunch program was shut down due to the economy but a committee has been formed to bring programs in for Seniors and Youth. An Open Space Grant was approved for the Community Center, grounds & playground equipment. The fire house received a new roof. Borough hall had the air conditioning replaced in this room as part of energy grant. Borough Hall and Morrissey Park were approved for an Open Space for landscaping. The Bike path is almost complete and the Sewer relining project is almost complete. TCE project is still being worked on and we look forward to going forward.

COUNCIL ASSIGNMENTS:

On the motion of Mr. Brennan, second of Mrs. Fields and a unanimous roll call vote, the following Mayoral Council assignments for 2013 were confirmed:

2013 COUNCIL ASSIGNMENTS

COMMITTEE FOR WAYS AND MEANS
ANTHONY J. PERNO, CHAIRMAN

DEPARTMENT OF ACCOUNTS & AUDITING
ANTHONY PERNO, DIRECTOR

DEPARTMENT OF FINANCE
EDWARD BRENNAN, DIRECTOR

DEPARTMENT OF RECORDS & LICENSES
DANIEL SPERRAZZA, DIRECTOR

COMMITTEE FOR PUBLIC WORKS & SERVICE
STEVEN VOLKERT, CHAIRMAN

DEPARTMENT OF PROPERTY
ANTHONY J. PERNO, DIRECTOR

DEPARTMENT OF HIGHWAYS
STEVEN VOLKERT, DIRECTOR

DEPARTMENT OF SEWER UTILITY
STEVEN VOLKERT, DIRECTOR

DEPARTMENT OF PARKS & RECREATION
PATRICIA A. FIELDS, DIRECTOR

DEPARTMENT OF LIGHTING
DANIEL SPERRAZZA, DIRECTOR

COMMITTEE FOR PUBLIC SAFETY
EDWARD BRENNAN, CHAIRMAN

DEPARTMENT OF POLICE
EDWARD BRENNAN, DIRECTOR

DEPARTMENT OF FIRE
JOHN GRASSO, DIRECTOR

PENNSAUKEN/MERCHANTVILLE EMS
PATRICIA A. FIELDS, DIRECTOR

DEPARTMENT OF HEALTH
DANIEL SPERRAZZA, DIRECTOR

DEPARTMENT OF LAND USE AND BUILDING INSPECTION
PATRICIA A. FIELDS, DIRECTOR

ANNUAL COUNCIL APPOINTMENTS OTHER 2013

COUNCIL LIAISON TO SENIOR CITIZENS	BRENNAN
COUNCIL REPRESENTATIVE TO BUSINESS & PROF ASSN	VOLKERT
COUNCIL REPRESENTATIVE TO EMERGENCY MANAGEMENT	FIELDS
COUNCIL REPRESENTATIVE TO PLANNING BOARD	VOLKERT
COUNCIL REPRESENTATIVE TO PUBLIC EVENTS COMMITTEE	GRASSO
COUNCIL REPRESENTATIVE TO SHADE TREE COMMISSION	PERNO
COUNCIL REPRESENTATIVE TO RECREATION COMMISSION	FIELDS

CHAIRPERSON, RECYCLING AND SOLID WASTE COMMITTEE
RECYCLING AND SOLID WASTE COMMITTEE
PERSONNEL POLICIES AND PROCEDURES
LIAISON TO PENNSUAKEN SEWERAGE AUTHORITY
CDBG PROGRAM
CDBG PROGRAM ALTERNATE

VOLKERT
GRASSO
FIELDS
VOLKERT
PERNO
BRENNAN

WINTERIZATION AND REHABILITATION
INSURANCE COMMITTEE – FUND COMMISSIONER
INSURANCE COMMITTEE
ECONOMIC REDEVELOPMENT COMMITTEE
ECONOMIC REDEVELOPMENT COMMITTEE
BOARD OF EDUCATION INTERFACE COMMITTEE
CHAIRPERSON, COMMUNICATIONS AND NEWSLETTER
COMMUNICATIONS AND NEWSLETTER
LIASION TO MERCH, - PENNS. WATER COMMISSION
COUNCIL LIAISON TO HISTORIC PRESERVATION COMMISSION
ENERGY MANAGEMENT

GRASSO
PERNO
SPERRAZZA
NORTH
PERNO
PERNO
FIELDS
SPERRAZZA
NORTH
FIELDS
VOLKERT
NORTH

2013 ANNUAL APPOINTMENTS

Manager Public Works
 Fire Official
 Fire Inspectors

Roy Adair
 Kevin Patti
 Kevin Patti
 Adam Stulemmer
 AJ Adair
 Joseph Disibio

Code Enforcement Official
 Deputy Code Enforcement Official
 Deputy Code Enforcement Official
 Zoning Officer
 Construction Official (acting)
 Chief Financial Officer
 • Interlocal Agreement with Barrington
 Tax Collector
 • Interlocal Agreement with Barrington
 Safety Coordinator
 Right to Know Officer
 Relocation Director
 Office of Emergency Management Coordinator
 Police and Fire Surgeon
 Physician
 Prosecutor
 Chief Municipal Public Defender
 Violations Clerk

William Watson
 Fredrick J.F. Koehler
 Roy Adair
 William Watson
 Chris Mecca
 Denise Moules

Kristy Emmett

Fredrick J.F. Koehler
 Fredrick J.F. Koehler
 Fredrick J.F. Koehler
 Patricia Fields
 Dr. Adam Gillis
 Dr. Adam Gillis
 Alicia Hoffmyer
 Derek A. DeCosmo
 Maureen Finnegan
 Rosemary Kelly
 Chris Mecca
 William Watson
 Patricia A. Fields
 Frank M. North
 Almost Home Animal Care Services

Property Maintenance Code (acting)
 Board of Appeals

Animal Control Officer

Sanitary Sewer Inspector
 Senior Citizen Coordinator
 Municipal Coordinator on Aging
 Municipal Housing Liaison
 Municipal Drug Alliance
 Neighborhood Resolution

Bradford C. Stokes
 Fredrick J.F. Koehler
 Henry Kabel
 Denise Brouse
 Janice Engelke-Moore
 William Walker

BOARD AND COMMISSIONS:

On the motion of Mr. Brennan, second of Mrs. Fields and a unanimous roll call vote, the following Board and Commission appointments were confirmed:

2013 COUNCIL APPOINTMENTS

BRENNAN

Committee for Public Safety, Chairman
 Council Representative to Police Board
 Department of Police, Director
 Department of Finance, Director
 Council Liaison to Senior Citizens
 CDBG Program, Alternate

NORTH

Economic Redevelopment Committee
 Energy Management
 Liaison to the Merchantville-Pennsauken
 Water Commission

FIELDS

Depart of Land Use and Build Inspection Director
 Council Rep to Emergency Management
 Department of Parks and Recreation, Director
 Personnel Policies and Procedures, Chairperson
 Liaison to Pennsauken Emergency Rescue
 Liaison to Historic Preservation Committee
 Communication, Newsletter, Website Chairperson

GRASSO

Department of Fire, Director
 Council Representative to Public Events
 Department of Municipal Court, Director
 Personnel Policies and Procedures, Committee
 Council Representative to Police Board
 Recycling and Solid Waste Committee
 Winterization and Rehabilitation

PERNO

Committee for Ways and Means, Chairman
 Department of Accounts and Auditing, Director
 CDBG Program, Representative
 Insurance Committee – Fund Commissioner
 Department of Property, Director
 Economic Redevelopment Committee
 Council Rep to Shade Tree Commission
 Liaison Board of Education

SPERRAZZA

Insurance Committee
 Department of Health, Director

Department of Records and Licenses, Director
 Department of Lighting, Director
 Communication, Newsletter, Website Committee
 Public Events, Committee

VOLKERT

Committee Public Works & Service, Chairman
 Department of Sewer Utility, Director
 Council Rep to Planning/Zoning Board
 Director Recycling and Solid Waste Chairperson
 Liaison to Pennsauken Sewerage Authority
 Council Rep Business and Professional Association

Energy Management
 Classic Towns Representative
 Department of Highways,

ANNUAL RESOLUTIONS:

On the motion of Mr. Perno and Mrs. Fields and a unanimous roll call vote, Council adopted the following resolutions by Consent Agenda: R13-01 to R13-18:

R13-01

RESOLUTION ADOPTING BY-LAWS OF COUNCIL

BE IT RESOLVED that the By-Laws of the Council of the Borough of Merchantville be and are hereby adopted for the ensuing year.

R13-02

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY DESIGNATING THE DATE OF THE RE ORGANIZATION MEETING FOR 2014 AND LISTING COUNCIL MEETINGS FOR 2013

BE IT RESOLVED that the 2014 Organization Meeting of the Borough Council of the Borough of Merchantville shall be held on Monday, January 6, 2014

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is an Annual Notice of Public Meetings of the Merchantville Borough Council for 2013 to be held at:

Merchantville Borough Hall

1 West Maple Avenue, Merchantville, New Jersey 08109

Monday, January	7	2013	&	Monday, July	8	2013	&#
Monday, January	14	2013	*	Monday, July	15	2013	◇
Monday, January	21	2013	◇	Monday, July	22	2013	◇
Monday, January	28	2013	◇	Monday, July	29	2013	◇
Monday, February	4	2013	&	Monday, August	5	2013	◇
Monday, February	11	2013	*	Monday, August	12	2013	&#
Monday, February	25	2013	◇	Monday, August	19	2013	◇
Monday, March	4	2013	&	Monday, August	26	2013	◇
Monday, March	11	2013	*	Monday, September	9	2013	&#
Monday, March	18	2013	◇	Monday, September	16	2013	◇
Monday, March	25	2013	◇	Monday, September	23	2013	◇
Monday, April	1	2013	&	Monday, September	30	2013	◇
Monday, April	8	2013	*	Monday, October	7	2013	&
Monday, April	15	2013	◇	Monday, October	21	2013	*
Monday, April	22	2013	◇	Monday, October	28	2013	◇

Monday, April	29	2013	◇	Monday, November	4	2013	&
Monday, May	6	2013	&	Monday, November	18	2013	*
Monday, May	13	2013	*	Monday, November	25	2013	◇
Monday, May	20	2013	◇	Monday, December	2	2013	&
Monday, June	3	2013	◇	Monday, December	9	2013	*
Monday, June	10	2013	&#	Monday, December	16	2013	◇
Monday, June	17	2013	◇	Monday, December	23	2013	◇
Monday, June	24	2013	◇	Monday, December	30	2013	◇
Monday, July	1	2013	◇	Monday, January	6	2014	**

* Regular meeting 7:30 PM

& Caucus meeting 7:30 PM

◇ Advertised but not scheduled meetings

&# Caucus and Regular meeting 6:00 PM

** 2014 Reorganization Meeting

Formal action by the Borough Council may be taken at these meetings.

R13-03

RESOLUTION DESIGNATING DEPOSITORIES

RESOLVED that the following lending institutions be and are hereby designated as depositaries of Borough funds:

1st Colonial Community Bank, Collingswood, NJ

New Jersey Cash Management Fund

TD Bank NA, Cherry Hill, NJ

R13-04

RESOLUTION DESIGNATING NEWSPAPERS

RESOLVED that the Retrospect of Collingswood, New Jersey and the Courier-Post of Cherry Hill, New Jersey and the Burlington County Times of New Jersey be and are hereby designated as the official newspapers for legal advertising of Borough business.

BE IT FURTHER RESOLVED that said newspapers be and are hereby designated to receive notices of official meetings held in the Borough of Merchantville in accordance with the provisions of Chapter 231, Laws of 1975, "The Open Public Meetings Act".

R13-05

A RESOLUTION APPOINTING AN INSURANCE AGENT FOR THE BOROUGH OF MERCHANTVILLE AND EXEMPTING INSURANCE FROM FORMAL BID REQUIREMENTS

WHEREAS, there exists a need for an Insurance Agent to advise the Borough on insurance requirements, available coverage and changes in insurance programs; and

WHEREAS, the Local Public Contracts Law requires a resolution be adopted appointing an Insurance Agent as a professional service without competitive bids; and

WHEREAS, the Local Public Contracts Law requires that a resolution be adopted authorizing the award of contracts for insurance coverage without formal competitive bids as an "Extraordinary Unspecifiable Service"; and

WHEREAS, insurance coverage should be obtained through an informal quote basis due to the complexity of specification preparation, the potential of overlooking a hazard or liability in the competitive bidding process, the reluctance of insurance companies to openly participate in

insurance bidding and the insurance history of municipal government in general in obtaining adequate insurance coverage; and

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that

SO NJ Reg Emp Benefits Fund
Conner and Strong Insurance Services
Camden County Municipal Joint Insurance Fund
Municipal Insurance Fund

are hereby appointed as Insurance Agents of the Borough of Merchantville and are authorized to seek quotes for insurance coverage on behalf of the Borough, and are authorized to enter into these policies on behalf of the Borough.

R13-06

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND ASSESSMENTS

WHEREAS, NJSA 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments, sewer rents or other municipal liens or charges, unless otherwise provided by law, subject to any abatement or discount for late payment; and

WHEREAS, NJSA 54:4-67 permits the fixing of a rate up to 8% per annum on the first \$1,500 of delinquency and up to 18% per annum on any delinquent amount in excess of \$1,500 and allows an additional penalty up to 6% to be collected against a delinquency in excess of \$10,000 on parcels that failed to pay the delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality that the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of delinquency and 18% per annum on any amount in excess of \$1,500 delinquency after the due date; if a delinquency in the sum of \$10,000 remains unpaid at the end of the fiscal year a penalty of 6% shall be charged against that delinquency. No interest shall be charged if payment of any installment is received within ten calendar days after the date on which same is payable. If the tenth calendar day falls on a Saturday, Sunday or legal holiday, the grace period shall extend to the next calendar day.

R13-07

RESOLUTION ESTABLISHING PETTY CASH FUNDS

BE IT RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund with a draft written upon the current fund account in the amount of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Health Insurance reimbursements with a draft written upon the current fund account of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Police Health Insurance reimbursements with a draft written upon the current fund account in the amount of Three Hundred Dollars (\$300.00) and that Wayne K. Bauer be named custodian of said fund, and that he make a periodic report of the expenditures of such fund to Borough Council.

R13-08

**RESOLUTION AUTHORIZING THE APPOINTMENT OF
REPRESENTATIVE AND ALTERNATE TO THE CAMDEN
COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

WHEREAS, the Borough of Merchantville wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that Anthony Perno is hereby appointed to serve as the representative from the Borough of Merchantville to the Camden County Community Development Advisory Board; and

FURTHER, Edward Brennan is hereby appointed to serve as the Alternate Member,

FURTHER, a certified copy of this Resolution is to be submitted to the County Community Development Office.

R13-09

RESOLUTION MODEL CASH MANAGEMENT PLAN

BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, County of Camden, that for the year 2013, the following shall serve as the Cash Management Plan of the Borough of Merchantville.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Merchantville's funds.

The following are suitable and authorized investments:

1. Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with NJSA 40A:5-15.1(e)
3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds in 2013:

1st Colonial Community Bank, Collingswood, New Jersey
TD Bank, Cherry Hill, New Jersey

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

The Chief Financial Officer shall be guided by the attached Cash Management Policy, identified as Exhibit A.

R13-10

RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, N.J.S.A. 40:87-15 authorizes the appointment of a Borough Engineer and such other officers as the Borough Council may deem necessary, and

WHEREAS, there exists a need for the following:

- (1) Registered Municipal Accountants
- (2) Borough Engineer
- (3) Municipal Planner
- (4) Borough Solicitor
- (5) Bond Counsel
- (6) Payroll Department
- (7) Title
- (8) Environmental Engineer
- (9) Special Counsel

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "professional services" without competitive bids must be publicly advertised;

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, as follows:

(1) The Mayor and Borough Clerk are hereby authorized and directed to execute the agreements with:

- A. **ROBERT P. NEHILA JR, CPA, RMA, PSA, PARTNER** acting for Bowman and Company, Registered Municipal Accountant;
- B. **REMINGTON & VERNICK Engineers**, Borough Engineer;
- C. **RAGAN DESIGN GROUP**, Municipal Planner;
- D. **TIMOTHY HIGGINS, ESQ.**, Borough Solicitor;
- E. **PHILIP A. NORCROSS, ESQUIRE** of Parker / Mc Cay
- F. **CHRISTI L. CHIARULLI** of USA Payroll
- G. **CYNTHIA CARLAMERE**, Presidential Title Agency
- H. **CHRISTOPHER J. NOLL, P.E.** of Environmental Resolutions;
- I. **JAMES MALEY**, Maley and Associates

(2) A copy of this resolution shall be published in the Retrospect as required by law within ten (10) days of its passage.

R13-11

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY APPOINTING PRINCIPAL PUBLIC WORKS MANAGER

WHEREAS, pursuant to NJSA 40A:9-154.6 et seq., the governing body of the Borough of Merchantville is required to appoint a Principal Public Works Manager; and

WHEREAS, Bradford C. Stokes, 253 East Knight Street, Collingswood, NJ, holds a valid Public Works Manager Certificate pursuant to NJSA 40A:9-154.6c;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Bradford C. Stokes be appointed for a term expiring December 31, 2013 as Principal Public Works Manager for the Borough of Merchantville.

R13-12**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND
STATE OF NEW JERSEY DESIGNATING THE BOROUGH'S PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Merchantville, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency's contracting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, that the Municipal Clerk, Denise L. Brouse, is hereby appointed as the P.A.C.O. for the Borough of Merchantville for a term expiring December 31, 2013.

R13-13**RESOLUTION APPOINTING MUNICIPAL COURT
ADMINISTRATOR AND DEPUTY COURT ADMINISTRATOR
OF THE BOROUGH OF MERCHANTVILLE MUNICIPAL
COURT**

WHEREAS, there exists a need for a Court Administrator and Deputy Court Administrator of the Borough of Merchantville Municipal Court;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville that Maureen Finnegan be appointed Certified Municipal Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year; and

BE IT FURTHER RESOLVED, that Rosemary S. Kelly be appointed Deputy Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year.

R13-14**RESOLUTION DESIGNATING OFFICER TO SIGN BOROUGH WARRANTS**

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank of Collingswood, NJ:

1. Recreation Commission Account 0123000291 (2 signatures)
2. Dog Account 0123000317 (2 signatures)
3. Medical Account (0223000423)
4. Salary Account 0123000283 (1 signature)
5. General Capital Fund 0123000325 (2 signatures)
6. Trust Account, Other Funds 0123000366 (2 signatures)
7. Merchantville Sewer Utility 0123000333 (2 signatures)
8. Merchantville Sewer Capital 0123001497 (2 signatures)
9. Borough of Merchantville (Current) 0123000275 (2 signatures)

NOW, THEREFORE, BE IT RESOLVED that effective January 2, 2013, the following officers be used to implement the prior Resolutions:

Mayor:	Frank M. North
President of Council:	Steve Volkert
Chief Financial Officer:	Denise Moules
Director of Accounts and Auditing	Anthony Perno

R13-15**RESOLUTION DESIGNATING OFFICERS TO SIGN BOROUGH WARRANTS FOR COURT**

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank, Collingswood, New Jersey:

1. Borough of Merchantville (1st Colonial) (General)
0123000648 (1 signature)
2. Borough of Merchantville (1st Colonial) (Bail)
0123000655 (1 signature)

NOW, THEREFORE, BE IT RESOLVED that effective January 2, 2013, the following individuals be used to implement the prior Resolutions:

Court Administrator: Maureen F. Finnegan

Deputy Court Administrator: Rosemary S. Kelly

R13-16

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY FOR
THE ANNUAL APPOINTMENT OF DENISE BROUSE AS THE
REGISTRAR OF VITAL STATISTICS OF THE BOROUGH OF
MERCHANTVILLE**

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000 ; and

WHEREAS, Denise Brouse is the Borough Clerk and therefore will be appointed as the Registrar of Vital Statistics for the Borough of Merchantville;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that Denise Brouse be and is hereby appointed to the position of Registrar of Vital Statistics for an annual term commencing January 1, 2013 and concluding on December 31, 2013.

R13-17

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
APPOINTING JOANNE LEWIS AS THE DEPUTY
REGISTRAR OF VITAL STATISTICS OF THE BOROUGH OF
MERCHANTVILLE**

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000; and

WHEREAS, the Municipal Clerk can appoint a Deputy Registrar and it is the desire of the Municipal Clerk at this time to appoint a Deputy Registrar;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that Joanne Lewis be and is hereby appointed to the position of Deputy Registrar of Vital Statistics for an annual term commencing January 1, 2013 and concluding on December 31, 2013.

R13-18

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE
OF NEW JERSEY ADOPTING 2013 TEMPORARY BUDGET**

WHEREAS, Section 40A:4-19 of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2013 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of January 2013; and
WHEREAS, 26.25% of the total appropriations of the 2012 Budget is the sum of \$1,049,455.84 excluding Debt Service; and

WHEREAS, 26.25% of the total appropriations of the 2012 Sewer Utility Budget is the sum of \$79,498.13 excluding Debt Service;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for their records:

TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES: \$1,049,455.84

ADD:

DEBT SERVICE \$359,034.34

TOTAL 2013 TEMPORARY BUDGET **\$1,408,490.18**

SEWER UTILITY FUND:

OPERATING \$ 79,498.13

ADD:

BOND PRINCIPAL AND INTEREST \$169,174.79

TOTAL 2013 SEWER UTILITY TEMPORARY BUDGET **\$ 248,672.92**

BOROUGH HOLIDAY SCHEDULE: On the motion of Mrs. Fields, second of Mr. Grasso and a unanimous roll call vote, the following Borough Holiday Schedule was approved:

**2011 Holiday Schedule
Borough of Merchantville**

Monday	January	2	NEW YEAR'S DAY
Monday	January	16	MARTIN LUTHER KING, JR.
Monday	February	20	PRESIDENT'S DAY
Monday	May	28	MEMORIAL DAY
Wednesday	July	4	INDEPENDENCE DAY
Monday	September	3	LABOR DAY
Monday	October	8	COLUMBUS DAY
Monday	November	12	VETERAN'S DAY
Thursday	November	22	THANKSGIVING DAY
Friday	November	23	THANKSGIVING HOLIDAY
Monday	December	24	CHRISTMAS EVE
Tuesday	December	25	CHRISTMAS DAY
*Monday	January'13	1	NEW YEAR'S DAY

In addition, two(2) personal days may be selected by each employee

Remarks by Audience-Paul Stridick-welcome to Council & Happy New Year. Been 18 years since on Council. Complex process of running Borough, Large Task.

Carmen Rodriguez-walking in streets of Merchantville. You get the job done here. Our job is to get the job done. Door is open if you need anything.

ADJOURNMENT: On the motion of Mr. Volkert and second of Mr. Grasso, the meeting was adjourned at 8:07 PM.

DENISE L. BROUSE
BOROUGH CLERK